

BSB41419 Certificate IV in Work health and safety



Course Guide

Thank you for your interest in the **BSB41419 Certificate IV in Work Health and Safety**

This Course Guide is designed to provide you with detailed course information to support making a decision about whether this course is the most suitable and appropriate for your career goals and individual needs.

Course Description

This qualification will provide learners with the technical skills and knowledge to work in roles relating to Work Health and Safety, having some limited responsibility for the wellbeing of others. The qualification content includes;

- Workplace compliance regarding WHS laws
- WHS consultation/participation and implementation/maintenance
- Risk Management
- Implementation of WHS management systems

Target Participants

Typical entrants into this course are:

- In the main, new entrants, such as:
 - ACTA Group key participant target group for this course are those working as supervisors, WHS personnel and other WHS related roles who have experience managing risks effectively, applying relevant WHS laws and contributing to WHS within their workplace.
- As well as:
 - Candidates who are working within an industry and who wish to upgrade their WHS skills and knowledge
 - Candidates who are working within an industry and are seeking recognition of previous skills and qualifications within WHS, through a national recognised qualification (Recognition of Prior Learning/Recognition of Current Competency)

For the most part, learners enrolled in this qualification at ACTA Group are:

- Young adults, with an age of 16 years old and above
- May work full or part time whilst completing training
- From Culturally and Linguistically Diverse (CALD) backgrounds with English as a second language.
- Identify as First Nation people

Course Duration

The standard course duration is 6 months - 24 months. This duration takes into consideration that the target clients are currently working in a position with exposure to Work Health and Safety. The course duration may be shortened if the learner is able to apply for Recognition of Prior Learning due to their industry experience.

Course Entry Requirements

Nil mandatory requirements.

ACTA Group Course Admission Requirements

Participants must:

- Be at least 15 years of age;
- Have completed Year 10 in the Australian school system or equivalent;
- Have language, literacy and numeracy skills equivalent to ASCF Level 3; and
- Be employed in a civil construction role allowing relevant construction work to be completed, and study via a workplace supported pathway.

Course Fees

Please refer to ACTA Group's Schedule of Tuition Fees for further information and to determine the course fees for your course engagement: www.actagroup.com.au

Employment Pathways

Employment pathways for this course include:

- Workplace Health and Safety Representative
- Supervisors
- WHS Personnel

Course Requirements

The following provides the packaging rules for this qualification, followed by the list of relevant units of competency.

Total number of units = 10

- 5 core units plus
- 5 elective units

Core Units

- BSBWHS412 Assist with workplace compliance with WHS laws
- BSBWHS413 Contribute to implementation and maintenance of WHS consultation and participation processes
- BSBWHS414 Contribute to WHS risk management
- BSBWHS415 Contribute to implementing WHS management systems
- BSBWHS416 Contribute to workplace incident response

Elective Units

Group A

- BSBBIN401 Analyse and present research information
- BSBWHS417 Assist with managing WHS implications of return to work
- BSBWHS418 Assist with managing WHS compliance of contractors
- BSBWHS419 Contribute to implementing WHS monitoring processes

Group B

- BSBLDR411 Demonstrate leadership in the workplace
- BSBSUS411 Implement and monitor environmentally sustainable work practices

The elective unit options listed represent the only approved elective unit options offered that have been selected and approved for delivery by ACTA Group.

Elective units selected are relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome.

Delivery Modes

The course units of competency can be studied in any order, with exact program schedules negotiated with participants and documented in the Training Plan. ACTA Group personnel recommend a study pathway providing a logical program structure for participants undertaking learning and assessment tasks.

The delivery model with an ACTA Group personnel mentor facilitates the opportunity to negotiate program structures with participants, utilising ACTA Group Training Plan. This negotiated pathway allows participants to align the learning program to their individual and organisational needs.

RPL / Credit Transfer

ACTA Group's Credit Transfer and RPL Policy and Procedure outlines in detail a process to be followed for granting Recognition of Prior Learning and Credit Transfer. This is supported with RPL Resources available for all course units. Participants must apply for RPL or Credit Transfer prior to or immediately after formal enrolment but prior to the commencement of the delivery of the units. Any RPL's granted must be accepted and signed off by the participant.

Schedule and Sequencing

The course is available for open enrolment throughout the year.

Work Placement Arrangements

No work placements are applicable as target group are currently employed in the industry.

Participation in this course is open to participants employed within a supervisor and/or WHS industry, studying via a workplace supported program.

Next Steps!

Thank you again for your interest in this course program. Please contact ACTA Group's Participant Support team on 1300 011 144 or info@actagroup.com.au to commence the application process!

