

RII20120 Certificate II in Resources and Infrastructure Work Preparation



Course Guide

Thank you for your interest in the **RII20120 Certificate II in Resources and Infrastructure Work Preparation**. This Course Guide is designed to provide you with detailed course information to support making a decision about whether this course is the most suitable and appropriate for your career goals and individual needs.

Course Description

This qualification will provide students with the skills and knowledge to assist work within the resources and infrastructure industries who perform mainly routine tasks and procedures, using limited practical skills and fundamental operational knowledge while taking some responsibility for the quality of work outcomes.

- Workplace WHS
- Communication
- Risk assessment and control
- Environmental risks and controls

Target Participants

Typical entrants into this course are:

- In the main, new entrants, such as:
 - ACTA Group key participant target group for this course are learners that have little to no experience in the resource and infrastructure industry. This is an entry level course and would suit school leavers.
- As well as:
 - Candidates who are working within the resource and infrastructure industry and who wish to upgrade their skills and knowledge

For the most part, learners enrolled in this qualification at ACTA Group are:

- Young adults, with an age of 15 years old and above
- May work full or part time whilst completing training
- From Culturally and Linguistically Diverse (CALD) backgrounds with English as a second language.
- Identify as First Nation people

Course Duration

The course can be delivered over a varied duration, depending on the needs of the characteristics of the learner. The standard course duration is: 6 months – 12 months.

Learners may complete the program earlier than this through RPL, CT or early completion of studies to complete their employment.

Students enrolled under this program will have a contracted training period detailing scheduled start and end dates. Under some circumstances students are able to reduce or extend the contracted training period.

Descriptions to validate a shortened training period must consider the need to allow learners to reflect on and absorb the knowledge, practice the skills in different contexts and learn to apply the skills and knowledge in the varied environments that the real world offers before being assessed as Competent.

Course Entry Requirements

Nil mandatory requirements.

ACTA Group Course Admission Requirements

Participants must:

- Be at least 15 years of age;
- Have completed Year 10 in the Australian school system or equivalent;
- Have language, literacy and numeracy skills equivalent to ASCF Level 2; and
- Hold CPCWHS1001 Prepare to work safely in the construction industry and current Construction Industry 'White Card'

ACTA Group Course Admission Requirements under NSW Smart and Skilled Eligibility

- Lives or works in NSW
- Aboriginal or Torres Strait Islander student who does not live or work in NSW but lives in specific defined interstate NSW border areas
- Australian citizen or a permanent Australian resident
- New Zealand citizen
- Humanitarian visa holder or a partner visa holder whose sponsor is a humanitarian visa holder
- Aged 15 years or older
- Is no longer in secondary education

Government Funding

ACTA Group offer eligible students, an enrolment under NSW Smart and Skilled Government Funding.

Students can access the [NSW Smart and Skilled Eligibility Policy](#) to check their suitability under Department Funding.

Course Fees

Please refer to ACTA Group's Schedule of Tuition Fees for further information and to determine the course fees for your course engagement: www.actagroup.com.au

Employment Pathways

This is a pathway qualification and that prepares individuals to successfully undertake a sector-specified Certificate III from the RII Resources and Infrastructure Industry Training Package.

Course Requirements

The following provides the packaging rules for this qualification, followed by the list of relevant units of competency.

Total number of units = 9

- 4 core units plus
 - 5 elective units
-
- at least three (3) must be chosen from Group A
 - no more than two (2) may be chosen from Group B

Core Units

- RIICOM201E Communicate in the workplace
- RIIENV201E Identify and assess environmental and heritage concerns
- RIIRIS201E Conduct local risk control
- RIIWHS201D Work safely and follow WHS policies and procedures

Elective Units

Group A

- RIICCM201E Carry out measurements and calculations
- RIIHAN201E Operate a forklift
- RIISAM201E Handle resources and infrastructure materials and safely dispose of nontoxic materials
- RIISAM203E Use hand and power tools
- RIISTD201E Read and interpret maps
- RIIVEH201E Operate a light vehicle

Group B

- BSBTEC101 Operate digital devices
- BSBSUS211 Participate in sustainable work practices
- BSBTWK301 Use inclusive work practices
- HLTAID011 Provide first aid
- RIIBEF201E Plan and organize work
- RIICCM203E Read and interpret plans and job specifications
- RIIGOV201E Comply with site work processes/procedures

- RIIQUA201E Maintain and monitor site quality standards
- RIIWHS202E Enter and work in confined spaces
- RIIWHS204E Work safely at heights
- RIIWHS205E Control traffic with stop-slow bat

- no more than one (1) unit may be chosen from elsewhere within this training package, or from another endorsed training package, or from an accredited course.

- RIIMPO318F Conduct civil construction skid steer loader operations
- RIIMPO320F Conduct civil construction excavator operations
- RIIMPO317F Conduct roller operations
- RIIMPO321F Conduct civil construction wheeled front end loaded operations

The elective unit options listed represent the only approved elective unit options offered that have been selected and approved for delivery by ACTA Group.

Elective units selected are relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome.

Delivery Modes

The course units of competency can be studied in any order, with exact program schedules negotiated with participants and documented in the [Training Plan](#). ACTA Group personnel recommend a study pathway providing a logical program structure for participants undertaking learning and assessment tasks.

The delivery model with an ACTA Group personnel mentor facilitates the opportunity to negotiate program structures with participants, utilising ACTA Group [Training Plan](#). This negotiated pathway allows participants to align the learning program to their individual and organisational needs.

RPL / Credit Transfer

ACTA Group's Credit Transfer and RPL Policy and Procedure outlines in detail a process to be followed for granting Recognition of Prior Learning and Credit Transfer. This is supported with RPL Resources available for all course units. Participants must apply for RPL or Credit Transfer prior to or immediately after formal enrolment but prior to the commencement of the delivery of the units. Any RPL's granted must be accepted and signed off by the participant.

Schedule and Sequencing

The course is available for open enrolment throughout the year.

Work Placement Arrangements

No work placements are applicable as target group are currently employed in the industry.

Next Steps!

Thank you again for your interest in this course program. Please contact ACTA Group's Participant Support team on 1300 011 144 or info@actagroup.com.au to commence the application process!

