

RII20720 Certificate II in Civil Construction



Course Guide

Thank you for your interest in the **RII20720 Certificate II in Civil Construction**

This Course Guide is designed to provide you with detailed course information to support making a decision about whether this course is the most suitable and appropriate for your career goals and individual needs.

Course Description

This qualification will provide individuals with the skills and knowledge to work in operational roles in civil construction undertaking a range of tasks using limited practical skills and fundamental knowledge, while under supervision. The content of this course includes:

- WHS in the workplace
- Planning and organising work
- Communicating in the workplace
- Carrying out basic job tasks

Target Participants

Typical entrants into this course are:

- In the main, new entrants, such as:
 - ACTA Group key participant target group for this course are learners that have little to no experience in civil construction. This is an entry level course and would suit school leavers.
- As well as:
 - Candidates who are working within the construction industry and who wish to upgrade their skills and knowledge

For the most part, learners enrolled in this qualification at ACTA Group are:

- Adults, with an age of 18 years old and above
- May work full or part time whilst completing training
- From Culturally and Linguistically Diverse (CALD) backgrounds with English as a second language.
- Identify as First Nation people

Course Duration

The course can be delivered over a varied duration, depending on the needs of the characteristics of the learner. The standard course duration is: 6 months – 12 months.

Learners may complete the program earlier than this through RPL, CT or early completion of studies to complete their employment.

Students enrolled under this program will have a contracted training period detailing scheduled start and end dates. Under some circumstances students are able to reduce or extend the contracted training period.

Descriptions to validate a shortened training period must consider the need to allow learners to reflect on and absorb the knowledge, practice the skills in different contexts and learn to apply the skills and knowledge in the varied environments that the real world offers before being assessed as Competent.

Course Entry Requirements

Nil mandatory requirements

ACTA Group Course Admission Requirements

Participants must:

- Be at least 15 years of age;
- Have completed Year 10 in the Australian school system or equivalent;
- Have language, literacy and numeracy skills equivalent to ASCF Level 2; and
- Hold CPCWHS1001 Prepare to work safely in the construction industry and current Construction Industry 'White Card'
- Be employed in a civil construction role allowing relevant construction work to be completed, and study via a workplace supported pathway.

Course Fees

Please refer to ACTA Group's Schedule of Tuition Fees for further information and to determine the course fees for your course engagement: www.actagroup.com.au

Employment Pathways

Employment pathways for this course include:

- Construction Worker.
- Plant Operator.
- Mobile Plant Operator.

Course Requirements

The following provides the packaging rules for this qualification, followed by the list of relevant units of competency.

Total number of units = 16

- 10 core units plus
- 6 elective units
 - at least five (5) must be chosen from elective units listed below

Core Units

- RIIBEF201E Plan and organise work
- RIICCM201E Carry out measurements and calculations
- RIICCM202E Identify, locate and protect underground services
- RIICCM203E Read and interpret plans and specifications
- RIICCM205F Carry out manual excavation
- RIICCM207E Spread and compact materials manually
- RIICOM201E Communicate in the workplace
- RIISAM203E Use hand and power tools
- RIISAM204E Operate small plant and equipment
- RIIWHS201E Work safely and follow WHS policies and procedures

Elective Units

- CPCCWHS2001 Apply WHS requirements, policies and procedures in the construction industry
- RIICCM206E Support plant operations
- RIICCM208E Carry out basic levelling
- RIIHAN301E Operate elevating work platform
- RIISAM201E Handle resources and infrastructure materials and safely dispose of nontoxic materials
- RIIWHS202E Enter and work in confined spaces
- RIIWHS205E Control traffic with stop-slow bat
- RIIWHS206 Control traffic with portable traffic control devices and temporary traffic signs
- RIIWMG203E Drain and dewater civil construction sites

- no more than one (1) may be chosen from elsewhere within this training package, or from another endorsed training package, or from an accredited course.

- RIIMPO318F Conduct civil construction skid steer loader operations
- RIIMPO320F Conduct civil construction excavator operations
- RIIMPO317F Conduct roller operations
- RIIMPO321F Conduct civil construction wheeled front end loaded operations

The elective unit options listed represent the only approved elective unit options offered that have been selected and approved for delivery by ACTA Group.

Elective units selected are relevant to the work environment and the qualification, maintain the integrity of the AQF alignment and contribute to a valid, industry-supported vocational outcome.

Delivery Modes

The course units of competency can be studied in any order, with exact program schedules negotiated with participants and documented in the [Training Plan](#). ACTA Group personnel recommend a study pathway providing a logical program structure for participants undertaking learning and assessment tasks.

The delivery model with an ACTA Group personnel mentor facilitates the opportunity to negotiate program structures with participants, utilising ACTA Group [Training Plan](#). This negotiated pathway allows participants to align the learning program to their individual and organisational needs.

RPL / Credit Transfer

ACTA Group's [Credit Transfer and RPL Policy and Procedure](#) outlines in detail a process to be followed for granting Recognition of Prior Learning and Credit Transfer. This is supported with RPL Resources available for all course units. Participants must apply for RPL or Credit Transfer prior to or immediately after formal enrolment but prior to the commencement of the delivery of the units. Any RPL's granted must be accepted and signed off by the participant.

Schedule and Sequencing

The course is available for open enrolment throughout the year.

Work Placement Arrangements

No work placements are applicable as target group are currently employed in the industry.

Participation in this course is open to participants employed, with access to civil construction work, studying via a workplace supported program.

Next Steps!

Thank you again for your interest in this course program. Please contact ACTA Group's Participant Support team on 1300 011 144 or info@actagroup.com.au to commence the application process!

