

TLILIC0003 Licence to operate a forklift truck



Course Guide

Thank you for your interest in the **TLILIC0003 Licence to operate a forklift truck**

This Course Guide is designed to provide you with detailed course information to support making a decision about whether this course is the most suitable and appropriate for your career goals and individual needs.

Course Description

This unit specifies the skills and knowledge required to operate a forklift truck safely in accordance with all relevant legislative requirements. Competence in this unit, does not in itself result in a HRWL licence to operate this plant.

Forklift truck means a powered industrial truck equipped with lifting media made up of a mast and an elevating load carriage to which is attached a pair of fork arms or other attachments that can be raised 900 mm or more above the ground, but does not include a pedestrian-operated truck or a pallet truck.

A person performing this work is required to hold a forklift truck High Risk Work Licence (HRWL).

This unit requires a person operating a forklift truck to:

- plan for the work/task
- prepare for the work/task
- perform work/task
- pack up

Target Participants

Typical entrants into this course are:

- In the main, new entrants, such as:
 - Existing workers in the construction industry seeking a change in pathway
- As well as:
 - Candidates who are working within the construction industry and who wish to upgrade their skills and knowledge
 - Candidates who are working within the construction industry and are seeking recognition of previous skills and qualifications, through a national recognised qualification (Recognition of Prior Learning/Recognition of Current Competency)

For the most part, learners enrolled in this qualification at ACTA Group are:

- Young adults, with an age of 18 years old and above
- May work full or part time whilst completing training
- From Culturally and Linguistically Diverse (CALD) backgrounds with English as a second language.
- Identify as First Nation people

Course Duration

The course can be delivered over a varied duration, depending on the needs of the characteristics of the learner. The standard course duration is: **12 months – 24 months**. Learners may complete the program earlier than this through RPL, CT or early completion of studies to complete their employment. Students enrolled under this program will have a contracted training period detailing scheduled start and end dates. Under some circumstances students are able to reduce or extend the contracted training period. Descriptions to validate a shortened training period must consider the need to allow learners to reflect on and absorb the knowledge, practice the skills in different contexts and learn to apply the skills and knowledge in the varied environments that the real world offers before being assessed as Competent.

Course Entry Requirements

Required to hold a forklift truck High Risk Work Licence (HRWL).

ACTA Group Course Admission Requirements

Participants must:

- Be at least 18 years of age;
- Have completed Year 10 in the Australian school system or equivalent;
- Have language, literacy and numeracy skills equivalent to ASCF Level 3; and
- Be employed in a civil construction role allowing relevant construction work to be completed, and study via a workplace supported pathway.
- Hold CPCWHS1001 Prepare to work safely in the construction industry and current Construction Industry 'White Card'

Course Fees

Please refer to ACTA Group's Schedule of Tuition Fees for further information and to determine the course fees for your course engagement: www.actagroup.com.au

Employment Pathways

Employment pathways for this course include:

- Transport
- Logistics
- Warehouse

Course Requirements

Competence in this unit does not in itself result in a licence. A licence must be obtained after completion is assessed under applicable Commonwealth, State or Territory Work Health and Safety (WHS) requirements.

Delivery Modes

The course unit of competency will be delivered with exact program schedules, negotiated with participants and documented in the Training Plan. ACTA Group personnel recommend a study pathway providing a logical program structure for participants undertaking learning and assessment tasks. The delivery model with an ACTA Group personnel mentor facilitates the opportunity to negotiate program structures with participants, utilising ACTA Group Training Plan. This negotiated pathway allows participants to align the learning program to their individual and organisational needs.

RPL / Credit Transfer

ACTA Group's Credit Transfer and RPL Policy and Procedure outlines in detail a process to be followed for granting Recognition of Prior Learning and Credit Transfer. This is supported with RPL Resources available for all course units. Participants must apply for RPL or Credit Transfer prior to or immediately after formal enrolment but prior to the commencement of the delivery of the units. Any RPL's granted must be accepted and signed off by the participant.

Schedule and Sequencing

The course is available for open enrolment throughout the year.

Work Placement Arrangements

No work placements are applicable as target group are currently employed in the industry.

Next Steps!

Thank you again for your interest in this course program. Please contact ACTA Group's Participant Support team on 1300 011 144 or info@actagroup.com.au to commence the application process!

