



ACTAGroup
ADVANCED CERTIFIED TRAINING AUSTRALIA

CAPABILITY STATEMENT

2025/2026



Hi There,

At ACTA Group, we don't just deliver training, we shape futures and strengthen industries. As a nationally recognised Registered Training Organisation, we specialise in high-risk, civil construction, mining and traffic management training that empowers individuals and organisations to thrive in today's demanding environments.



With a commitment to compliance, quality, and real-world outcomes, ACTA Group partners with clients across Australia to build safer worksites, skilled workforces, and lasting success.

WE PROUDLY SERVICE CLIENTS ACROSS AUSTRALIA



01

CITY AND METROPOLITAN LOCATIONS

We provide comprehensive training services to city and metropolitan areas, ensuring that individuals and organisations have access to high-quality education and training. We offer a range of courses that meet the needs of diverse populations.

02

RURAL LOCATIONS

ACTA Group extends its high-quality training services to rural locations, ensuring that individuals and businesses in these areas have access to essential educational resources. By offering a range of courses tailored to the unique needs of rural communities, we support local workforce development and skill enhancement.

ACTA Group is committed to providing equal training opportunities, ensuring that all individuals receive the same high-quality education and support, regardless of whether they live or work.

Our Services

At ACTA Group, we understand that success is built on a strong foundation of strategic training and real-world skills. Our courses are tailored to meet the evolving needs of both individuals and businesses, ensuring they are equipped to thrive in today's competitive environment.

From initial consultation through to course completion and beyond, ACTA Group remains committed to supporting our students and clients at every stage. We empower them with practical knowledge, nationally recognised qualifications, and ongoing support to achieve their goals with confidence and efficiency.



Subject Matter Experts

We work towards providing a highly skilled training experience



Partnerships

We build highly valued business partnerships and innovated solutions



Development & Advice

We provide advanced professional development that empowers change.



Flexibility

ACTA Group offers flexible training solutions tailored to your needs

**EMPOWER
COMPLIANCE
CONFIDENCE
SUCCEED**





A WORD FROM OUR DIRECTOR

As Director and National Training Coordinator of ACTA Group, I am proud to lead a team dedicated to excellence in education, compliance, and workforce development. Since 2013, I've seen ACTA grow into a leader in Civil, Construction, Mining, Transport, and Safety training, shaping safer workplaces and stronger career pathways.

In 2025, our focus is on ASQA re-registration and the proactive implementation of the new Standards for RTOs 2025. By embedding these into our systems and delivery, we stay ahead of compliance while remaining flexible for our students and clients.

Today, ACTA delivers nearly 30% of all Traffic Management training in Queensland, cementing our leadership. Building on this, I established SPOTTO Traffic Control to lift industry standards in safety and service—ensuring training translates into real outcomes on the ground.

Looking ahead, we are driving growth in high-risk training and expanding into new regions and industries. With the trust of our students, clients, and partners, ACTA will continue raising the bar in training, compliance, and safety across Australia in 2025/26 and beyond.

SEAN ALLMAN

DIRECTOR & NATIONAL TRAINING
COORDINATOR

A WORD FROM OUR CEO

At ACTA Group, we see training as more than a requirement, it's an investment in people, skills, and futures. Whether it's an individual stepping into a new career path or a company building capability within its workforce, our role is to ensure that training is practical, engaging, and delivers real world results.

Our team of industry-experienced trainers bring not only their technical expertise, but also the insights, lessons, and best practices gained from years in the field. This ensures our students and corporate partners benefit from training that is relevant, up-to-date, and aligned with industry needs.

We understand that every learner and organisation is unique, so we pride ourselves on flexibility, whether that's delivering training onsite, online, or at one of our dedicated facilities. Our focus is on creating a positive and supportive learning environment where people feel confident to ask questions, develop new skills, and apply them with certainty in the workplace.

We're proud to play a role in shaping capable, confident professionals and in helping companies achieve stronger, safer, and more skilled teams.

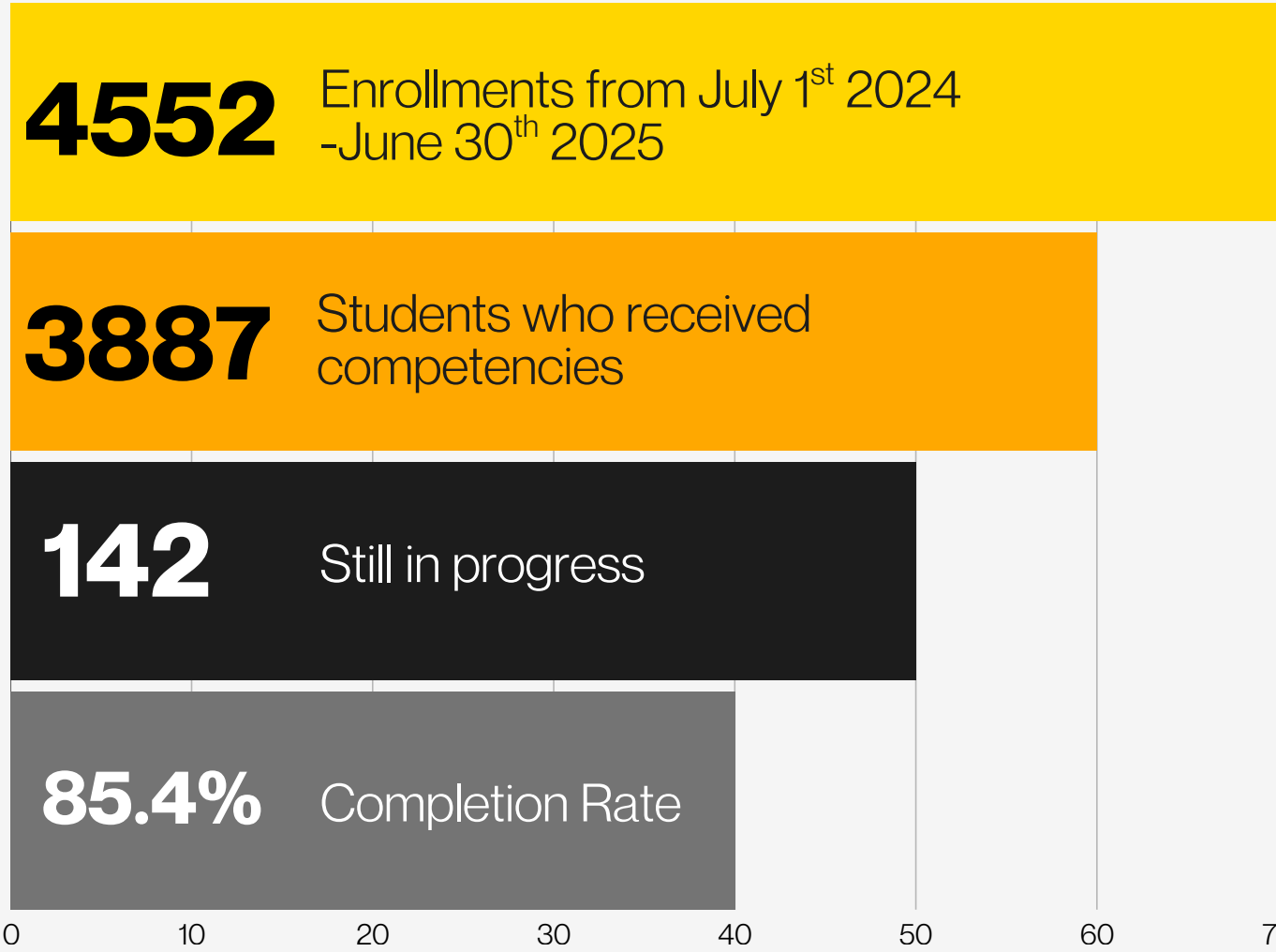
ASH HUNPHRIES

CEO



ACTA Groups Enrollment Outcomes

From July 1st, 2024, to June 30th, 2025, ACTA Group recorded 4552 student enrolments, with 3887 successfully completing and receiving competencies. This represents a strong completion rate of 85.4%, demonstrating that the majority of students not only enrolled but also achieved a competent outcome. While 142 students are still progressing, the high completion outcome highlights ACTA Group’s commitment to supporting learners through to successful results compared to overall enrolments



STRATEGIC TRAINING

SPOTTO is proud to restore pride and purpose to the traffic management industry, delivering safer sites and stronger compliance, building skilled and supported teams, providing practical, people-focused solutions, and demonstrating genuine care for clients, crews, and communities. In partnership with Spotto Traffic Control, ACTA Group proudly delivers industry-leading training and real-world placement opportunities, raising standards and strengthening outcomes across the traffic management sector.



ACCREDITED TRAINING DELIVERY

ACTA Group provides high-quality, nationally recognised training aligned with **ISO 9001, ISO 14001, and ISO 45001 standards.**

OPERATIONAL EXPERTISE

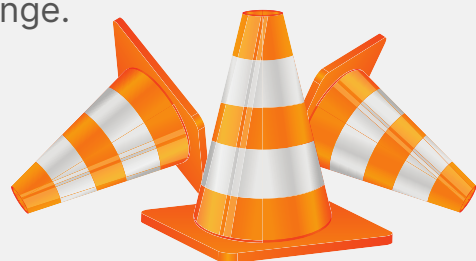
SPOTTO Traffic Control brings hands-on industry experience, compliance-driven systems, and large-scale project knowledge.

WORKFORCE DEVELOPMENT

Together, we create a pipeline of job-ready candidates, improving onboarding, retention, and workplace performance.

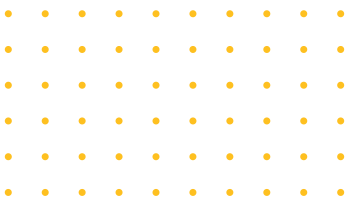
PARTNERSHIP








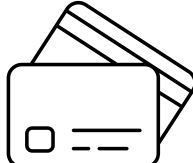




- Seamless Student Transition
- Smooth progression from classroom training to supervised on-site experience with SPOTTO Traffic Control.
- Industry-Led Training
- Course content shaped by real-time industry feedback, ensuring skills remain relevant and compliant.
- Workforce-Ready Outcomes
- Graduates emerge skilled, confident, and employment-ready, delivering immediate value to industry employers.
- Founded by experienced professionals who understand the real challenges faced by operators, clients, contractors, and road users, SPOTTO was created to raise the standard of traffic management across Queensland and Northern New South Wales. We saw the gaps in safety, communication, and service delivery and made it our mission to lead lasting change.



Our Services

Specialised Qualifications & Short Courses



| | | | |
|--|---|--|--|
|  <p>High Risk Forklift</p> |  <p>High Risk Basic Scaffolding</p> |  <p>Cert III Concrete Sawing and Drilling</p> |  <p>Traffic Controller</p> |
|  <p>Implement Traffic Management Plans</p> |  <p>Standard 11 Induction - Surface and Underground</p> |  <p>High Risk EWP 11+ Metres</p> |  <p>White Card</p> |
|  <p>RII Machine Courses</p> |  <p>Cert IV Leadership and Management</p> |  <p>Cert IV Work Place health and Safety</p> |  <p>VOCs Specialised Equipment and Machines</p> |

At ACTA Group, we excel through rigorous training, a steadfast focus on safety, and an unwavering commitment to quality.



IN WOMEN CONSTRUCTION

ACTA Group is proud to be an advocate for women in construction and remains committed to creating more opportunities for women to succeed and thrive in the industry. We recognise the incredible work already being done by organisations such as **NAWIC** and **Future Lady Tradies**, who continue to pave the way and inspire change across the sector.

As the industry evolves, we look forward to seeing more women step into leadership roles, trade pathways, and site-based positions, bringing fresh perspectives and talent to the workforce.

At ACTA Group, we are dedicated to supporting this growth in any way possible, through training, mentorship, and collaboration, ensuring that construction becomes an inclusive, diverse, and empowering space for all.

We are also proud to share that **ACTA Group** has been officially accredited by **Future Lady Tradies** as a Female Friendly and Inclusive Workplace, reinforcing our ongoing commitment to fostering equality, respect, and opportunity across every level of our organisation.

Transforming the Opportunities



SERVICE SCHEDULE 25-26

*Prices subject to change throughout the year - Appropriate travel costs may be added to course prices

| Mining & Civil Short Courses | | | |
|-----------------------------------|---|-------|----------|
| | | Cost | Duration |
| RIIWHS204E | Work safely at heights | \$250 | 1 Day |
| RIIWHS202E | Enter and work in confined spaces | \$250 | 1 Day |
| RIIHAN301E | Operate elevated work platform | \$350 | 1 Day |
| Standard 11 Surface | Standard 11 Generic Surface Induction | \$649 | 2 Days |
| Standard 11 Surface - Offsite | Standard 11 Generic Surface Induction | \$749 | 2 Days |
| Standard 11 Underground | Standard 11 Underground Induction | \$849 | 3 Days |
| Standard 11 Underground - Offsite | Standard 11 Underground Induction | \$949 | 3 Days |
| G1,G8,G9 | Supervisors Course G1,G8,G9 | \$649 | 2 Days |
| G1,G8,G9 - Offsite | Supervisors Course G1,G8,G9 | \$749 | 2 Days |
| G2 Risk Facilitator | G2 Risk Facilitator course | \$495 | 1 Day |
| CPCWHS1001 (White Card) QLD | Prepare to work safely in the construction industry | \$135 | 1 Day |
| CPCWHS1001 (White Card) NSW | Prepare to work safely in the construction industry | \$149 | 1 Day |
| HLTAID011 | Provide First Aid | \$160 | 1 Day |
| RIIVEH201E | Operate light vehicle | \$299 | 1 Day |
| RIIVEH305E | Operate and maintain a four wheel drive | \$299 | 1 Day |
| RIIGOV401E | Apply, monitor and report on compliance | \$650 | 1 Day |
| RIIQUA201E | Maintain and monitor site quality standards | \$299 | 1 Day |
| RIIRIS402E | Carry out the risk management process | \$495 | 1 Day |
| RIIERR203E | Escape from hazardous situations unaided | \$350 | 1 Day |
| RIIRIS201E | Conduct local risk control | \$299 | 1 Day |
| RIIRTM203E | Work as a safety observer spotter | \$299 | 1 Day |
| RIICCM202E | Identify, locate and protect underground services | \$299 | 1 Day |
| RIICOM201E | Communicate in the workplace | \$299 | 1 Day |
| RIISAM204E | Operate small plant and equip | \$299 | 1 Day |
| | | | |

| Machine/Plant Operation Courses | | | |
|--|--|-------|----------|
| *All Machine courses require pre course learning | | Cost | Duration |
| RIIMPO318F | Conduct civil construction skid steer operations | \$799 | 1 Day |
| RIIMPO320F | Conduct civil construction excavator operations | \$799 | 1 Day |
| RIIMPO326E | Conduct water vehicle operations | \$799 | 1 Day |
| RIIHAN309F | Conduct telescopic materials handler operations | \$650 | 1 Day |
| RIIMPO338E | Conduct rigid haul truck operations | \$999 | 1 Day |
| RIIMPO337E | Conduct articulated haul truck operations | \$799 | 1 Day |
| | | | |

| QLD Traffic Management Courses | | | |
|---|---|------------|----------|
| | | Cost | Duration |
| L1/Traffic Control | RIIWS205E Control traffic with a stop slow bat RIICOM201E Communicate in the workplace RIIWS201E Work safely and follow WHS policies and procedures | \$499 | 1 Day |
| L2/Traffic Management Implementation | RIIWS302E Implement traffic management plans RIIRIS301E Apply risk management processes | \$375 | 1 Day |
| L1/ Traffic Control & L2/ Traffic Management Implementer Combined Package | RIIWS205E - Control Traffic with a stop slow bat RIICOM201E Communicate in the workplace RIIWS201E Work safely and follow WHS policies and procedures RIIWS302E Implement traffic management plans RIIRIS301E Apply risk management processes | \$749 | 2 Days |
| Refresher Traffic Control | RIIWS205E Control traffic with a stop slow bat RIICOM201E Communicate in the workplace RIIWS201E Work safely and follow WHS policies and procedures | \$299 | 1 Day |
| Refresher Traffic Management Implementer | RIIWS302E Implement traffic management plans RIIRIS301E Apply risk management processes | \$250 | 1 Day |
| RIIWS206 | Control traffic with portable traffic control devices and temporary traffic signs | \$299 | 1 Day |
| RIIWS303 | Position, set up and program portable traffic control devices | \$299 | 1 Day |
| RIIRTM301E | Operate truck or trailer mounted attenuators | \$650 | 1 Day |
| NSW Traffic Management Courses | | | |
| | | Cost | Duration |
| TCR- RIIS00054 Traffic Controller Skill Set | RIIWS205E - Control traffic with a stop slow bat RIICOM201E Communicate in the workplace RIIWS201E Work safely and follow WHS policies and procedures RIIWS206 Control traffic with portable traffic control devices and temporary traffic signs | \$350 | 1 Day |
| IMP - RIIS00055 Traffic Management Implementer Skill Set | RIIWS302E Implement traffic management plans RIIRIS301E Apply risk management processes RIIWS201E Work safely and follow WHS policies and procedures RIICOM201E Communicate in the workplace RIIWS303 Position, set up and program portable traffic control devices | \$450 | 1 Day |
| TCR - Traffic Control & IMP - Traffic Management Implementer Combined Package | RIIWS205E - Control traffic with a stop slow bat RIICOM201E Communicate in the workplace RIIWS201E Work safely and follow WHS policies and procedures RIIWS206 Control traffic with portable traffic control devices and temporary traffic signs RIIWS302E Implement traffic management plans RIIRIS301E Apply risk management processes RIIWS303 Position, set up and program portable traffic control devices | From \$599 | 3 Days |
| RIIWS206 | Control traffic with portable traffic control devices and temporary traffic signs | \$299 | 1 Day |
| RIIWS303 | Position, set up and program portable traffic control devices | \$299 | 1 Day |
| | | | |

| Online Refresher Courses | | | | |
|--------------------------|---|-------|------------|--|
| | | Cost | Duration | |
| RIIWHS204E | Work safely at heights | \$190 | Self paced | |
| RIIWHS202E | Enter and work in confined spaces | \$190 | Self paced | |
| RIIHAN301E | Operate elevated work platform | \$190 | Self paced | |
| Standard 11 Surface | Standard 11 Generic Surface Induction | \$350 | Self paced | |
| Standard 11 Underground | Standard 11 Generic Underground Induction | \$450 | Self paced | |
| G1, G8, G9 | Supervisor Course G1, G8, G9 | \$350 | Self Paced | |
| Silica Awareness | Silica Awareness Course | \$79 | Self Paced | |

| Emergency Rescue Course | | | | |
|----------------------------------|---|-------|----------|--|
| | | Cost | Duration | |
| LVR/CPR | UETDRRF004 Perform rescue from a Live LV Panel HLTAID009 Provide Cardiopulmonary Resuscitation | \$199 | 1 Day | |
| CPPFES2005 | Demonstrate first attack fire fighting equipment | \$119 | 1 Day | |
| HLTAID009 | Provide cardiopulmonary resuscitation | \$69 | 1 Day | |
| HLTAID011 | Provide first aid | \$120 | 1 Day | |
| UETDREL006 Electrical Spotter | Work safely in the vicinity of live electrical apparatus as a non-electrical worker | \$225 | 1 Day | |

| Specialised Accredited Courses | | | | |
|--------------------------------|---|--------|---------|-----------|
| | | Cost | RPL Fee | Duration |
| 22574VIC | Certificate III in concrete sawing and drilling | \$9500 | \$4000 | 24 Months |
| | CSDAA Members Price | \$8550 | \$3500 | 24 Months |

| High Risk Courses | | | | |
|-------------------|--|--------|----------|--|
| | | Cost | Duration | |
| TLILIC0005 | Licence to operate a boom-type elevating work platform (boom length 11 metres or more) | \$699 | 3 Days | |
| | *Cluster with RIIHAN301E Operate elevated work platform & TLID3035 Operate a boom type elevating work platform | \$849 | 4 Days | |
| TLICLIC0003 | Licence to operate a forklift truck | \$550 | 3 Days | |
| CPCCLSF2001 | Licence to erect, alter and dismantle scaffolding basic level | \$1299 | 5 Days | |

| Qualifications | | | | |
|----------------|---|---------|---------|-----------|
| | | Cost | RPL Fee | Duration |
| RII10115 | Certificate I in Resources and Infrastructure Operations | \$1350 | \$960 | 3 Days |
| RI20120 | Certificate II in Resources and Infrastructure Work Preparation | \$4050 | \$1400 | 4 Days |
| RII20220 | Certificate II in Surface Extraction Operations | \$2025 | \$1440 | 10 Days |
| RII20720 | Certificate II in Civil Construction | \$7200 | \$2560 | 10 Days |
| RII30820 | Certificate III in Civil Construction Plant Operations | \$5320 | \$2090 | 24 Months |
| RII30920 | Certificate III in Civil Construction | \$10350 | \$4000 | 24 Months |
| RII30120 | Certificate III in Surface Extraction Operations | \$5850 | \$2080 | 24 Months |
| TLI31222 | Cert III in Driving Operations | \$4200 | \$1680 | 24 Months |
| BSB40520 | Certificate IV in Leadership and Management | \$5400 | Nil | 18 Months |
| BSB41419 | Certificate IV in Work Health and Safety | \$4500 | Nil | 18 Months |

ACTA GROUP & CSDAA – RAISING THE STANDARD IN CONCRETE SAWING & DRILLING

ACTA Group is proud to partner with the Concrete Sawing and Drilling Association of Australia (CSDAA) to deliver the 22574VIC Certificate III in Concrete Sawing and Drilling. This collaboration brings together industry expertise and accredited training to create a pathway that is both nationally recognised and highly valued by employers across the construction sector.

WHY THIS PARTNERSHIP MATTERS

- Industry-led: Training content is informed directly by CSDAA, ensuring alignment with current industry standards, practices, and safety requirements.
- National recognition: The qualification provides graduates with a highly respected skill set across Australia.
- Pathway to excellence: Builds career opportunities for workers entering or advancing within the specialised concrete sawing and drilling field.
- Workforce ready: Combines ACTA Group's training capability with CSDAA's technical expertise to ensure participants are job-ready on completion.

22574VIC CERT III IN CONCRETE SAWING & DRILLING EQUIPS STUDENTS WITH THE SKILLS TO SAFELY OPERATE SPECIALIST EQUIPMENT USED IN CONCRETE CUTTING, DRILLING, AND DEMOLITION WORKS. THE COURSE COVERS CORE COMPETENCIES IN WORKSITE SAFETY, PLANNING, ENVIRONMENTAL CONSIDERATIONS, AND ADVANCED CUTTING/DRILLING TECHNIQUES.



CSDAA
CONCRETE SAWING & DRILLING
ASSOCIATION AUSTRALIA



Partnerships



THANK YOU

We are ready to assist you

We would like to extend our sincere thanks to the companies and individuals who have trusted ACTA Group with their training and development needs. Your continued support and partnership have been instrumental to our growth and success. We look forward to building on these strong foundations and creating new opportunities with future clients as we continue to deliver high-quality, industry-relevant training across Australia



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www.actagroup.com.au

